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### CITY OF LORIS

4101 WALNUT STREET – PO BOX 548  
LORIS, SOUTH CAROLINA 29569-0548  
PHONE (843)756-4004 FAX (843)756-3066

## Position: Code Enforcement Officer

Position Category: Planning & Zoning

### Position Hours:

Full time, 8 a.m. to 5 p.m., Monday through Friday

### Job Duties:

- Perform a variety of field and office work related to the enforcement and compliance with city, state, and federal laws, including those pertaining to building, zoning, flood, land use, general nuisance, health and safety, right of way encroachments and other matters of public concern.
- Inspect each phase of construction of new and existing residential structures to monitor compliance with building, electrical, mechanical, plumbing, fire and zoning codes and ordinances.
- Conducts final checks and performs re-inspections as required.
- Maintains thorough and accurate records of inspections and conferences with contractors and owners regarding the inspection results and deficiencies.
- Patrols city limits to make sure that new construction is not done without a permit or is within compliance of the law.
- Performs related duties as may be required.

### Preferred Qualifications:

- High School Diploma or GED.
- Two years of experience in building inspection, construction, etc.
- Excellent interpersonal skills and computer skills.
- Must possess a valid state driver's license.
- Must have an ICC residential and commercial inspector or building codes enforcement officer certification.

**Pay Info:**

Salary will be based on experience.

**How to apply:**

Submit a City's application for employment along with a resume and cover letter to City Clerk, City of Loris, 4101 Walnut Street, Loris, SC 29569, or email it to [kmassey@cityofloris.org](mailto:kmassey@cityofloris.org). Applications can be found at [cityoflorissc.com](http://cityoflorissc.com).

**Deadline:**

2022-02-20

The City of Loris is an Equal Opportunity Employer. Applications will be considered for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran status, or any other legally protected status.