TO BE COMPLETED BY CONTRACTOR OR OWNER/BUILDER

Return completed form to: City of Loris – Code Enforcement Division
4101 Walnut Street
Loris, South Carolina 29569

(Check applicable box or boxes)

☐ ROOFING LETTER – SHINGLES
   As the contractor or owner/builder, I do state that the shingles were installed per the manufacturer’s specifications.

☐ SHEATHING LETTER
   As the contractor or owner/builder, I do state that the sheathing was installed per Engineered Plans or per Code.

☐ ROOF LETTER – METAL ROOF
   As the contractor or owner/builder, I do state that the metal roof was installed per the manufacturer’s specifications or per Code.

☐ ROOF LETTER – TPO ROOF
   As the contractor or owner/builder, I do state that the TPO roof was installed per Engineered Plans or manufacturer’s specifications.

Date: ___________________________   Permit No.: ___________________________

Site Address: ________________________________________________________________

Signature of: ☐ Contractor   ☐ Owner/Builder
Print: __________________________________________________

Sworn to before me on this __________
day of ______________________, __________

________________________________________
[SEAL]

Print: ________________________________
Notary Public for: __________________________
My Commission Expires: __________