

CITY of LORIS Request for Proposals

SCOPE OF SERVICE

A. Activities

The City of Loris would like to hire an engineering firm to design the replacement of the old galvanized and asbestos cement water lines in the Main and Walnut Street sections of downtown Loris, as well as extending new services from the brand-new PVC water line to the existing individual residences and commercial customers.

Such program will include the following activity eligible under the American Rescue Plan Act (ARPA) funding:

Program Delivery

Activity #1 Replace Old Galvanized Water Lines and Asbestos Cement Water Lines This project will include replacing galvanized and asbestos cement water lines in the Main and Walnut Street sections of downtown Loris with water lines designed to meet all current SCDHEC regulations.

Activity #2 New Water Services
The project will include transferring individual residents and commercial customers from the old lines to an adjacent existing PVC water line. Then, extending new services from the brand-new PVC water line to the existing meter boxes.

Activity #3 Abandon Existing Water Main
Once new water lines installed and operable, the existing asbestos cement And galvanized water lines to be abandoned.

Activity #4 Lead and Copper Inventory
City of Loris would also like the firm to complete the Lead and Copper Inventory which is a requirement of the EPA.

SUBMITTAL REQUIREMENTS

Responses to this RFP must include the following:

- Cover Letter signed by the lead engineer with contracting authority
- Qualifications and Experience: overview of the firm, identified team lead, professional support staff, and known sub-consultant/contractor relationships. Statements of qualifications and resumes for project team members with specific mention of related projects.
- Summary of Experience with Similar Projects: list of past and active projects including the name, type of project, location, firm's role in the project, and status of the project
- Project Approach: Preliminary scope of services and timeline to complete the project (the final scope of services and timeline will be determined upon the selection of the firm)
- Professional Fee to support the proposed scope of professional services and the proposed process
- References: three references and contacts involving similar projects over the past five years

EVALUATION

The proposals will be evaluated on the following criteria:

- Qualifications and Experience 40%
- Project Understanding, Approach and Schedule 30%
- Experience with Similar Projects 20%
- Professional Fees 10%

QUESTIONS, CONTACT, TIMELINE

Submittal Deadline: Monday, January 9, 2023, at 3:00 p.m. (EST).

Ten copies of the proposal should be submitted to:

W. Clay Young
Interim City Administrator
City of Loris
4101 Walnut Street
Loris, S.C. 29569
843-756-4004 Office
williamyoung@cityofloris.org

Questions about this RFP or about the process may be directed via email to:

W. Clay Young, Interim City Administrator
williamyoung@cityofloris.org

The deadline for submitting questions is Wednesday, January 4, 2023. Mr. Young will respond to questions as received.

The City of Loris reserves the right to select based on proposals, to schedule interviews with short-listed responders or to reject any or all bids. The firm agrees to comply with all applicable Federal, state, and local laws, regulations, and policies governing the funds provided under this contract.